

Town of Davidson  
**Council Meeting Minutes**  
November 26, 2024

---

The regular meeting of the Davidson Town Council was held in the Davidson Town Hall Council Chambers on November 26, 2024.

Present: Mayor: Keith LePoudre; Councillors: Kirby Manz, Stacey Siroski-Belisle, Arlene Low, Terry Epp, Adrian Schmiedge, Gene Stangland; Administrator Yvonne Jess.

Absent: Director of Recreation & Culture Dave Whitenect

Being the first meeting following the general election, Administrator Yvonne Jess called the meeting to order at 7 p.m.

Each member of Council took their Oath of Office and submitted their Public Disclosure Statements. Following this, the meeting was turned over to Mayor LePoudre to chair.

**Conflict of Interest Declarations**

None.

**Agenda**

2024-213 Siroski-Belisle: That the agenda be approved as presented.  
Low: Carried.

**Minutes**

2024-214 Schmiedge: That the minutes of the October 15, 2024 Regular Meeting be  
Epp: approved as presented. Carried.

**Financial Statement**

2024-215 Siroski-Belisle: That the October 2024 financial statements be accepted as  
Stangland: presented. Carried.

**Payment of Accounts**

2024-216 Low: That Council acknowledge and approve the list of payments,  
Stangland: cheques #34344 to #34419 inclusive, in the amount of  
\$279,538.12, and EFT's totalling \$57,532.02. Carried.

**Water Tower Rehabilitation Project**

2024-217 Low: That due to the change of ownership of Walker Projects to  
Siroski-Belisle: Design Works, we release Design Works from the water tower  
rehabilitation project and accept the proposal from Allnorth  
Consultants Limited for \$10,477. Carried.

### **Water Distribution Pump**

2024-218 Schmiedge: That following Municipal Utilities' evaluation of one of the  
Epp: distribution pumps in the water treatment plant and discovering  
considerable deterioration cause by corrosion, that we  
purchase a new pump end, column, column couplers, and line  
shaft spiders from Municipal Utilities at a cost of \$23,373.16 +  
taxes and the service cost of \$8,874.60 + taxes.  
Carried.

### **General Election**

2024-219 Stangland: That we acknowledge the declaration of results from the  
Siroski-Belisle: November 13, 2024, General Election as provided by the  
Returning Officer.  
Carried.

### **Municipal Revenue Sharing Grant – Declaration of Eligibility**

2024-220 Low: The Council of the Town of Davidson confirms the municipality  
Epp: meets the following eligibility requirements to receive the  
Municipal Revenue Sharing grant:  
- Submission of the 2023 Audited Financial Statement to  
the Ministry of Government Relations;  
- Submission of the 2023 Public Reporting on Municipal  
Waterworks to the Ministry of Government Relations;  
- In good standing with respect to the reporting and  
remittance of Education Property Taxes;  
- Adoption of a Council Procedures Bylaw;  
- Adoption of an Employee Code of Conduct; and  
- All members of Council have filed their Public Disclosure  
Statements, as required; and  
That we understand if any requirements are not met, our  
Municipal Revenue Sharing grant may be withheld until all  
requirements are met; and  
That we authorize the Administrator to sign the Declaration of  
Eligibility and submit it to the Ministry of Government Relations.  
Carried.

### **Deputy Mayor**

2024-221 Low: That we appoint Gene Stangland as Deputy Mayor.  
Schmiedge:  
Carried.

**Signing Authority – Affinity Credit Union**

2024-222 Siroski-Belisle: That Administrator Yvonne Jess and Mayor Keith LePoudre, or  
Low: in the absence of the Mayor, Councillor Kirby Manz, shall sign  
all cheques on behalf of the Town, and that signing authority at  
Affinity Credit Union be changed to represent this. Carried.

**Committee Appointments**

2024-223 Manz: That we accept the 2024/25 Committee of Council appointments  
Low: list as prepared and attached to these minutes. Carried.

**Council Appointments**

2024-224 Siroski-Belisle: That we accept the 2024/25 Council appointments list as  
Epp: prepared and attached to these minutes. Carried.

Councillor Low left the meeting at 8:25 p.m.  
Councillor Low returned to the meeting at 8:37 p.m.

**Adjournment**

2024-225 Low: That this meeting be adjourned at 8:46 p.m.  
Siroski-Belisle: Carried.

---

Keith LePoudre, Mayor

---

Yvonne Jess, Administrator

**TOWN OF DAVIDSON**  
**Committees of Council & Areas of Responsibilities**

**BUILDING MANAGEMENT COMMITTEE:**

Gene Stangland, Adrian Schmiedge, Operations Manager

1. All Municipal Owned Buildings
- 

**PUBLIC WORKS COMMITTEE:**

Gene Stangland, Keith LePoudre, Adrian Schmiedge, Terry Epp

- |                    |                  |                    |                         |
|--------------------|------------------|--------------------|-------------------------|
| 1. Streets & Roads | 5. Signs         | 9. Animal Control  | 12. Municipal Equipment |
| 2. Sidewalks       | 6. Water         | 10. Waste Disposal |                         |
| 3. Grass Cutting   | 7. Sewer         | 11. Cemetery       |                         |
| 4. Weed Control    | 8. Public Health | 12. Airport        |                         |
- 

**RECREATION COMMITTEE:**

Kirby Manz, Stacey Siroski-Belisle

1. Communiplex
  2. Swimming Pool
  3. Ball Diamonds
  4. Campgrounds
- 

**COMMUNICATIONS COMMITTEE:**

Keith LePoudre, Arlene Low, Terry Epp  
Staff: Yvonne Jess

---

**ECONOMIC DEVELOPMENT COMMITTEE:**

Arlene Low, Keith LePoudre, Gene Stangland

---

**HUMAN RESOURCES COMMITTEE:**

Keith LePoudre, Adrian Schmiedge, Arlene Low

1. Job descriptions, wages, evaluations, etc.
  2. HR policies
  3. NEW – Union negotiations, etc.
- 

**\*\*\*Mayor is ex-officio on all council committees\*\*\***

## **Council Appointments 2024/25**

---

- **Auditor** – Dudley & Company LLP
- **Solicitor(s)** – Dellene Church Law Office, and McKercher Law
- **Assessor** – Yvonne Jess
- **Deputy Mayor** – Gene Stangland
- **Licensed Building Official(s)** – Professional Building Inspections, Inc.
- **Local Library Board** – Adrian Schmiedge
- **Communities In Bloom** – Gene Stangland
- **Highway 11 Emergency Response Board** (3 representatives for Davidson) – Kirby Manz, Adrian Schmiedge, Stacey Siroski-Belisle
- **Oil Recycling Centre** – Keith LePoudre
- **Health Trust Fund Board** – Keith LePoudre or Arlene Low
- **SHA Stakeholder Meetings** – Keith LePoudre
- **Fire Chief** – Cory Dean
- **EMO Coordinator** – Dixie Dean
- **Kinsmen Land Project** – Kirby Manz
- **RCMP Community Consultative** – Arlene Low, Adrian Schmiedge