

Town of Davidson
Council Meeting Minutes
December 20, 2022

The regular meeting of the Davidson Town Council was held in the Davidson Town Auditorium on December 20, 2022.

Present: Mayor: Elaine Ebenal; Councillors: Gene Stangland, Arlene Low, Stacey Siroski-Belisle, Kirby Manz, Keith LePoudre, Clark Puckett; and Administrator: Yvonne Jess.

Absent: Office Clerk: Della Siroski

Mayor Elaine Ebenal called the Council Meeting to order at 7:00 p.m.

Agenda

2022-239 LePoudre: That the agenda be approved as presented.
Siroski-Belisle: Carried.

Minutes

2022-240 Puckett: That the minutes of the November 15, 2022 Regular Council
Manz: Meeting, be approved as presented. Carried.

Traffic Bylaw Amendment – RV Parking – Bylaw No. 812

2022-241 Siroski-Belisle: That Bylaw No. 812, being a bylaw to amend the Traffic Bylaw
Low: in regards to Recreational Vehicle parking, be read a first time. Carried.

2022-242 LePoudre: That Bylaw No. 812 be read a second time.
Stangland: Carried.

2022-243 Puckett: That Bylaw No. 812 be given three readings at this same
Manz: meeting. Carried Unanimously.

2022-244 Low: That Bylaw No. 812, being a bylaw to amend the Traffic Bylaw
Stangland: in regards to Recreational Vehicle parking, be read a third time
and hereby adopted Carried.

Building/Development Permits – Fast Toys For Boys

2022-245 Stangland: That the timeline to complete and obtain the required Building
Manz: and Development Permits for “#2 Building – 46 x 80 Building on
East side of Fast Toys for Boys” be extended until July 1, 2023.
Carried.

Davidson Child Care Incorporated - Donations

2022-246 Low: That the Town agrees to issue charitable donation receipts for
Siroski-Belisle: monetary donations on behalf of Davidson Day Care
Incorporated until such time that they are registered to issue
receipts on their own.
Carried.

Correspondence

2022-247 Low: That the following correspondence, having been read, be filed:
LePoudre:

- Dudley & Company LLP
- Community Initiatives Fund
- Fast Toys for Boys
- SUMAssure
- Crime Prevention Guide
- Davidson Child Care Incorporated

Carried.

Loraas Recycle

2022-248 Siroski-Belisle: That the Mayor and Administrator are authorized to sign the
Puckett: Loraas Recycle Service Agreement for 2023.
Carried.

2022-249 Stangland: That recycle fees increase from \$9/month to \$9.36/month
LePoudre: effective January 1, 2023 reflecting the 4% increase from
Loraas.
Carried.

Reports – Public Works

A written report from the December 13, 2022 Public Works Committee Meeting was presented and discussed.

Water Meters

2022-250 LePoudre: That we authorize the purchase of 100 Neptune water meters.
Stangland:
Carried.

2022-255 Low: That Council acknowledges receipt of the Planning Letter and
Manz: Risk of Fraud Questionnaire from Dudley & Company LLP and
that all members of Council sign such. Carried.

Municipal Revenue Sharing Grant Declaration

2022-256 LePoudre: The Council of the Town of Davidson confirms the municipality
Low: meets the following eligibility requirements to receive the
Municipal Revenue Sharing grant:

- Submission of the 2021 Audited Financial Statement to the Ministry of Government Relations;
- Submission of the 2021 Public Reporting on Municipal Waterworks to the Ministry of Government Relations;
- In good standing with respect to the reporting and remittance of Education Property Taxes;
- Adoption of a Council Procedures Bylaw;
- Adoption of an Employee Code of Conduct policy; and
- All members of Council have filed and annual updated their Public Disclosure Statements, as required; and

That we authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations. Carried.

Utility Account Arrears

2022-257 Siroski-Belisle: Where applicable, as per Section 31 and 369 of *The*
Stangland: *Municipalities Act*, the Administrator is authorized to add any
outstanding utility arrears to the taxes of those property owners
at year end. Carried.

Reports - Administrator

2022-258 Low: That we accept the Administration Report as presented.
Puckett: Carried.

Financial Statement

2022-259 Stangland: That the November 2022 financial statement be approved as
Low: presented. Carried.

Payment of Accounts

2022-260 Siroski-Belisle: That Council acknowledge and approve the list of payments,
LePoudre: cheques #33004 to #33060 inclusive, in the amount of

\$98,778.98, EFT's totalling \$51,774.92, and November payroll totalling \$48,774.99.

Carried.

2022-261 LePoudre: That the Administrator is authorized to pay any invoices that
Stangland: come in after the December meeting, with the Mayor's approval,
to facilitate year end.

Carried.

In-Camera Session

2022-262 LePoudre: That Council move in-camera at 8:44 p.m. as per section 12 of
Stangland: Bylaw No. 771 Council Procedures Bylaw, and Part III of *The Local Authority Freedom of Information and Protection of Privacy Act* in regards to Human Resources.

Carried.

In attendance for the in-camera session: Mayor Ebenal, Councillors Stangland, Manz, LePoudre, Low, Siroski-Belisle, Puckett, and Administrator Jess.

Council returned from the in-camera session at 9:10 p.m.

2023 Cost of Living Wage Increases

2022-263 LePoudre: That the salary scale for Public Works staff and the Director of
Low: Rec & Culture be increased by 3.9% effective January 1, 2023,
as well as a 3.9% increase for all part time staff currently
employed by the Town as a cost-of-living increase for 2023.

Carried.

Adjournment

2022-264 Low: That this meeting be adjourned at 9:20 p.m.
Stangland:

Carried.

Elaine Ebenal, Mayor

Yvonne Jess, Administrator