



TOWN OF DAVIDSON EMAIL CONSENT FORM

The Town of Davidson offers residents the opportunity to receive specific municipal notices as e-mail attachments rather than by regular mail.

Transmitting information by e-mail has a number of risks that residents should be aware of. These include, but are not limited to the following:

- E-mail can be circulated, forwarded, and stored in numerous paper and electronic files;
- E-mail can be immediately broadcast worldwide and be received by many intended and unintended recipients;
- E-mail senders can easily misaddress an email;
- E-mail is easier to falsify than handwritten or signed documents;
- Backup copies of e-mail may exist even after the sender or the recipient has deleted their copy;
- E-mail can be intercepted, altered, forwarded, or used without authorization or detection;
- E-mail can be used to introduce viruses into computer systems;
- E-mail can be used as evidence in court.

The **Town of Davidson** will use reasonable means to protect the security and confidentiality of e-mail information sent and received. However, because of the risks outlined above, the Municipality cannot guarantee the security and confidentiality of e-mail communication, and will not be liable for improper disclosure of confidential information. For this reason, the customer must consent to the use of e-mail for delivery of municipal notices.

Consent to the use of email for the delivery of municipal notices includes agreement with the following:

1. Failure to receive an e-mailed municipal notice does not release me from my responsibility to pay any charges specified on the notice, or any interest which may be incurred by late payment.
2. I will inform the Town of Davidson of any change in my e-mail address as soon as possible, to prevent the misdirection of notices and reduce the risk of my not receiving a notice.
3. I may withdraw from e-mail delivery at any time. To do so I will inform the Town of Davidson, and all notices which were previously e-mailed to me will be sent by regular mail.

CUSTOMER ACKNOWLEDGEMENT AND CONSENT

Customer name _____

Customer mailing address _____

Customer e-mail address _____

I acknowledge that I have read and fully understand this document, and consent to the delivery of specific municipal notices from the Town of Davidson to me by email.

Customer signature _____ **Date** _____