

Town of Davidson
Council Meeting Minutes
December 21, 2021

The regular meeting of the Davidson Town Council was held in the Davidson Council Chambers on December 21, 2021.

Present: Mayor: Elaine Ebenal; Councillors: Gene Stangland, Clark Puckett, Stacey Siroski-Belisle, Kirby Manz, Arlene Low (7:10 p.m.); Office Clerk: Della Siroski, and Administrator: Yvonne Jess.

Absent: Administrative Assistant: Marcia McIvor.

Mayor Elaine Ebenal called the Council Meeting to order at 7:00 p.m.

Agenda

2021-192 Stangland: That the agenda be approved as presented.
Manz: Carried.

Minutes

2021-193 Manz: That the minutes of the November 16, 2021 regular Council
Stangland: Meeting, be approved as presented. Carried.

Tree Proposal

2021-194 Puckett: That we proceed with the work outlined by Curt Taylor of JA Tree
Siroski-Belisle: Service up to \$12,500 + GST. Carried.

Councillor Low arrived at 7:10 p.m.

Application for Funding Under the Investing in Canada Infrastructure Program

2021-195 Siroski-Belisle: It is resolved that the Council of the Town of Davidson support
Manz: the application for an Investing in Canada Infrastructure Program (ICIP) grant for the Davidson Communiplex Addition & Accessibility Improvement Project, and Council agrees to meet legislated standards, to meet the terms and conditions of the ICIP program, to conduct an open tendering process, to manage the construction of the project, to fund the municipal share of the project, to fund ongoing operation and maintenance costs, and to follow any mitigation measures as required by the federal Impact Assessment Act and The Environmental Assessment Act (Saskatchewan). Carried.

Financial Statement

2021-196 Stangland: That the November 2021 financial statement be approved as
Puckett: presented.
Carried.

Payment of Accounts

2021-197 Siroski-Belisle: That Council acknowledge and approve the list of payments,
Stangland: cheques #32285 to #32357 inclusive, in the amount of
\$107,378.65, EFT's totalling \$18,503.91 and payroll totalling
\$44,996.54.
Carried.

Davidson Library

2021-198 Low: That the Town of Davidson will fund half of the extra open hours
Siroski-Belisle: at the Davidson Library for 2022.
Carried.

Gord Cross - resignation

2021-199 Ebenal: That we accept, with regrets, the resignation of Councillor Gord
Low: Cross, effective December 9, 2021.
Carried.

Correspondence

2021-200 Manz: That the following correspondence, having been read, be filed:
Low: a) Palliser Regional Library
b) Gord Cross
c) TD Trust
d) Saskatchewan Municipal Board
Carried.

By-Election

2021-201 Low: That we set Wednesday, March 2, 2022 as the date for the By-
Puckett: Election to fill one Councillor position.
Carried.

Municipal Revenue Sharing Grant Declaration

2021-202 Stangland: That the Council of the Town of Davidson confirms the
Siroski-Belisle: municipality meets the following eligibility requirements to
receive the Municipal Revenue Sharing Grant:
• Submission of the 2020 Audited Financial Statement to the
Ministry of Government Relations;

- Submission of the 2020 Public Reporting on Municipal Waterworks to the Ministry of Government Relations;
 - In Good Standing with respect to the reporting and remittance of Education Property Taxes;
 - Adoption of a Council Procedures Bylaw;
 - Adoption of an Employee Code of Conduct; and
 - All members of council have filed and annually updated their Public Disclosure Statements, as required; and
- That we authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations

Carried.

Public Notice – Bylaw No. 800

2021-203 Siroski-Belisle: That Bylaw No. 800, being a bylaw to establish a public notice
Manz: policy, be introduced and read a first time.

Carried.

2021-204 Puckett: That Bylaw No. 800 be read a second time.
Low:

Carried.

2021-205 Stangland: That Bylaw No. 800 be given three readings at this same
Puckett: meeting.

Carried Unanimously.

2021-206 Manz: That Bylaw No. 800, being a bylaw to establish a public notice
Siroski-Belisle: policy, be read a third time and hereby adopted.

Carried.

Emergency Response Services Bylaw

2021-207 Manz: That we table the Emergency Response Services Bylaw to our
Siroski-Belisle: January 18, 2022 meeting.

Carried.

December Accounts

2021-208 Stangland: That the Administrator is authorized to pay any invoices that
Siroski-Belisle: come in after the December meeting, with the Mayor's approval,
to facilitate year end.

Carried.

Utility Account Arrears

2021-209 Stangland: Where applicable, as per Section 31 and 369 of *The Municipalities Act*, the Administrator is authorized to add any outstanding utility arrears to the taxes of those property owners at year end.
Low: Carried.

Auditor Appointment

2021-210 Manz: That we appoint Dudley & Company as the Town of Davidson's
Stangland: auditor.
Carried.

Mayor Ebenal declared a conflict of interest in the following matter and left the meeting at 7:52 p.m.

Solicitor Appointment

2021-211 Stangland: That we appoint Dellene Church as the Town of Davidson's
Siroski-Belisle: solicitor for 2022.
Carried.

Mayor Ebenal returned to the meeting at 7:55 p.m.

Recycle Fee

2021-212 Stangland: That recycle fees increase to \$9/month effective January 1, 2022
Low: due to the fee increase from Loraas.
Carried.

Personnel Policy

2021-213 Manz: That we adopt the Personnel Policy as presented.
Stangland: Carried.

SaskPower, SaskEnergy, SaskTel

2021-214 Siroski-Belisle: That we authorize the Administrator to make arrangements to
Puckett: set up SaskPower, SaskEnergy, and SaskTel on pre-authorized payments.
Carried.

SUMA Meritorious Service Award

2021-215 Puckett: That the Town of Davidson nominate Gary Edom for SUMA's
Low: Meritorious Service Award for his 35 years of service with the
Town. Carried.

Reports - Administrator

2021-216 Stangland: That we accept the Administration Report as presented.
Siroski-Belisle: Carried.

Reports – Human Resources

A written report from the November 25, 2021 Human Resource Committee Meeting was presented and discussed.

Wage Changes

2021-217 Puckett: That the Administrator is authorized to deal with wage changes
Low: within the current salary grid based on the framework outlined in
the grid. Carried.

Reports – Public Works

A written report from the December 14, 2021 Public Works Committee Meeting was presented and discussed.

Reports – Recreation

A written report from the December 15, 2021 Recreation Meeting was presented and discussed.

Reports – Fire Board

A written report from the December 7, 2021 Fire Board Meeting was presented and discussed.

Reports – Communication

Members of the committee provided some information on website design and strategic planning.

Adjournment

2021-218 Low: That this meeting be adjourned at 9:10 p.m.
Manz:

Carried.

Elaine Ebenal, Mayor

Yvonne Jess, Administrator